



Parkwood Gardens Neighbourhood Group

Meeting Minutes

Committee Name: Leadership Team

Date: October 3, 2019

Present: Michele, Norm, Sally, Cuc, Nicole, Meghan, Aqsa, Sarah

Regrets: Ramona

Item	Discussion	Action
Establishing quorum Approval of Minutes and Agenda	Quorum established. Agenda and Minutes of June 2019	<ul style="list-style-type: none"> - Quorum established - Minutes approved
Business from Minutes	<ul style="list-style-type: none"> ● <i>None</i> 	<ul style="list-style-type: none"> - N/A
PGCC	<ul style="list-style-type: none"> ● Mondays - 7 p.m. - Fitness for Women ● Tuesdays - 6:30 p.m. to 8 p.m. - Friendship Club has started again for kids SK-grade 5 ● Wednesdays - 8 p.m. - Ball Hockey for those ages 15+ ● Thursdays - 9:30 a.m. - Parkwood Gardens Playtime ● Fridays - 8 p.m. - Basketball for those ages 15+ 	<ul style="list-style-type: none"> - N/A
Scouts	<ul style="list-style-type: none"> ● Lost permits for CUS ● Registration is down this year by a lot ● Through Scouts Canada- No One Left behind program: same qualifications as CFG, 27th has set-up a fund to assist families ● Dates for the food drive- end of November/ beginning of December: December 5th ● Email program schedule to Meghan 	<ul style="list-style-type: none"> - Send family Meghan's email address - Families can apply for a subsidy from PGNG - Posters and social media messaging about Scouts
CEC	<ul style="list-style-type: none"> ● <i>No update</i> 	<ul style="list-style-type: none"> - N/A
Vietnamese Church	<ul style="list-style-type: none"> ● Things are going well! ● Children's choir on Sundays 	<ul style="list-style-type: none"> - N/A
School Council	<ul style="list-style-type: none"> ● Gateway: Fall Fest was on September 26 and we tabled and gave out free lollipops ● Elected a new chair, secretary and treasurer ● Healthy snack is still working well- giving out 110 apples per day ● Generally looking towards moving away from selling things towards more community events ● 6th year of the Halloween dance-a-thon is happening on Halloween. Can we donate some of our decorations? 	<ul style="list-style-type: none"> - Donating decorations to Gateway Parent Council

	<ul style="list-style-type: none"> ● Taylor Evans: First meeting was only elections as they have lots of interested parents 	
Grace Church	<ul style="list-style-type: none"> ● Coat Drive: Collecting end of October and have them here by November 15 ● Hamper Pick-Up: December 20th ● Christmas Party: December 7th ● Just Right: emergency fund for folks outside of the Church: paid rent, new oven, etc. 	<ul style="list-style-type: none"> - Spread the message about Coat Drive - Email Dillon about Christmas Party on December 7th - Email family about emergency help from Just Right
Run & Read	<ul style="list-style-type: none"> ● Not running yet: might be okay with CUPE strike ● Very low on coaches ● Training on Saturday: Megan from Boston: training and learning that is biology based and respectful of how our bodies learn ● Chuckles for Charity, November 8th, tickets are \$75 and a silent auction, can reserve a table of 10 at the ICC <ul style="list-style-type: none"> ○ Open to donations for the silent auction 	<ul style="list-style-type: none"> - N/A
Financial Report	<ul style="list-style-type: none"> ● We'd like to update our Quickbooks from 2009 to current version <ul style="list-style-type: none"> ○ Approval for spending money on this 	<ul style="list-style-type: none"> - \$400 left in the ice rink account - City runs a Quickbooks seminar - Ask Tamara if she can help (get paid) transfer Quickbooks
Supervision		
Staff Report	<ul style="list-style-type: none"> ● 20 hours for the Neighbourhood Programmer (wage, support and liaise with program partners (NSW), Wednesdays from 3-5:30pm) ● 30 hours for the NSW ● Parent to child ratio for the caregivers: would like a lead volunteer for this program ● Quarter Auction moving to once per year: End of April: no major fundraiser this Fall, just working on the Silent Auctions ● November silent auction in the window 	<ul style="list-style-type: none"> - What's the parent/child ratio for caregivers? - Info from Grange on how they run their program

Community Events	<ul style="list-style-type: none"> ● Community Gardens Festival went well! Had over 60 people there and a lot more children and kids' activities ● Sponsor a soup lunch with The Seed 	-
Recreation/ Camp	<ul style="list-style-type: none"> ● 2019-2020 Budget of \$3513 ● CUPE Strike Decision ● First week is going well ● Going to keep updated about the ice rinks (no boards and no tarps) 	- Check for ice rink application
Community Supports	<ul style="list-style-type: none"> ● Budget of \$2,000 for 2020 ● Need four 'mentors' for a new refugee family from Danby ASAP ● Adopt- A- Family is open now ● Holiday Hamper applications open October 29 	<ul style="list-style-type: none"> - Coat Drive set-up - Thanksgiving Dinners from Muslim Society
Garden	<ul style="list-style-type: none"> ● Garden is still going! We have lots of tomatoes right now. 	
GNSC update	<ul style="list-style-type: none"> - Nothing much to update us on - New Year Party is in January 	
New Business	- <i>No update</i>	-

Next meeting is Thursday, November 6, 2019