



Parkwood Gardens Neighbourhood Group

Meeting Minutes

Committee Name: Leadership Team

Date: May 2, 2019

Present: Ruth, Kathy, Cuc, Michele, Norm, Meghan, Sally, Sarah

Regrets: Sidra, Acqsa, Kelly

Item	Discussion	Action
Establishing quorum Approval of Minutes and Agenda	Quorum established. Agenda and Minutes of April 2019	<ul style="list-style-type: none"> - Quorum established - Minutes approved
Business from Minutes	<ul style="list-style-type: none"> • None 	
PGCC	<ul style="list-style-type: none"> • VBS July 8-12, from 9am to noon, \$20/child <ul style="list-style-type: none"> o Half day camp for the week o It's called 'Roar' this year 	
Scouts	<ul style="list-style-type: none"> • Registration for the year opens to the general public on the 15th for \$215, on July 1st first it goes up to \$245 • If families are in need of support, reach out to Megan and the Scouts might be able to help them with the registration fee 	<ul style="list-style-type: none"> - Access the registration forms online - Email Megan about flyer
CEC	<ul style="list-style-type: none"> • <i>Insights to New Heights program starting soon!</i> 	
Vietnamese Church	<ul style="list-style-type: none"> • Easter went well! It's going good overall 	
School Council	<ul style="list-style-type: none"> - Taylor Evans is running a couple fundraisers for their Greening Committee (kindergarten spaces) - Sarah will continue to go to school council meetings alternatively and report back to Leadership <ul style="list-style-type: none"> - Instead of having a representative from the schools come to us 	
Grace Church	<ul style="list-style-type: none"> • Food Drive: Sunday, June 2 from 1:30-3:30pm • 10 people they'd sponsor and provide transportation, no car seats for VBS Camp • PGNG will also work on volunteers for the food drive (PIN, general call out, etc.) 	<ul style="list-style-type: none"> - PGNG reach out to families
Run & Read	<ul style="list-style-type: none"> • We had fun yesterday with therapy dogs! • Run for change, this Saturday at Royal City Park, chip-timed race, \$10 entry fee for folks 14+, registration from 9:30-9:45, can register online. <ul style="list-style-type: none"> o Refreshments afterwards! • Race Day: June 1st at York University. 	<ul style="list-style-type: none"> -

Financial Report	<ul style="list-style-type: none"> ● Family Day: Needs to come out of the ice rink account ● Q1 Numbers are incorrect 	<ul style="list-style-type: none"> - List of expenses for Family Day to Norm
Supervision	<ul style="list-style-type: none"> ● <i>None</i> 	<ul style="list-style-type: none"> - Book a Supervision meeting with Dan
Staff Report	<ul style="list-style-type: none"> ● Volunteer Appreciation went well! ● July social meeting: goal setting, brainstorming for new committee members- specifically summer camp ● List of specific volunteer tasks that are available to community: helpful document to have handy for the community to have <ul style="list-style-type: none"> ○ Small tasks for volunteers posted on the websites, on the homepage ○ Reach out to GCVI through the guidance counselor for high school students 	<ul style="list-style-type: none"> - A big push during camp for folks to get involved - Summer camp messaging about how camp is connected to PGNG
Community Events	<ul style="list-style-type: none"> ● Summer BBQ: Sent out an email seeking interest in someone organizing the event: Set the deadline for June ● Silent Auction in the summer 	
Program/ Camp	<ul style="list-style-type: none"> ● Registrations are going well! Currently, week 3 is full, and the others are starting to fill up ● Registration night went well and we have some notes for next year ● Sarah is going to do the bulk of summer camp planning to get some prep work done for camp ● We're getting less Canada Summer Jobs (CSJ) grant money this year, about \$6,900 compared to close to \$12k last year, so we need higher registration numbers to compensate ● \$100 honorarium to someone to run the PD Day Camp, going to ask Connor 	<ul style="list-style-type: none"> - Incentivized survey at camp and in the WECC
Social Supports	<ul style="list-style-type: none"> ● Can we put out bins in the WECC lobby around the same time as our lobby? Or do we do a display that is just advertising the fact that we are doing a door-to-door. ● Ask permission from the United Way to run fundraising at the same time 	<ul style="list-style-type: none"> - Donation cup for United Way, pumpkin!
Garden	<ul style="list-style-type: none"> ● We've received mulch from the City ● Our garden is full! 4 new gardeners ● We're rototilling on May 11 & putting in a pumpkin patch for a Halloween event 	

GNSC update	<ul style="list-style-type: none"> ● Neighbourhood Partner Panel <ul style="list-style-type: none"> ○ Tuesday , May 14th ● GNSC AGM: Thursday, June 13 <ul style="list-style-type: none"> ○ We need two people to go to do the voting ○ Refreshments, fun games, childcare! 	<ul style="list-style-type: none"> - Email out the poster with the correct date for the Panel meeting and the AGM
New Business	-	-

Next meeting is Thursday, June 6, 2019

July Leadership meeting is a social meeting

No leadership meeting in August