



Parkwood Gardens Neighbourhood Group

Meeting Minutes

Committee Name: Leadership Team

Date: June 6, 2019

Present: Ramona, Cuc, Michele, Norm, Sally, Sarah, Sidra, Acqsa

Regrets: Kathy, Ruth, Meghan, Kelly

Item	Discussion	Action
Establishing quorum Approval of Minutes and Agenda	Quorum established. Agenda and Minutes of May 2019	<ul style="list-style-type: none"> - Quorum established - Minutes approved
Business from Minutes	<ul style="list-style-type: none"> • <i>None</i> 	
PGCC	<ul style="list-style-type: none"> • We have our big Sunday coming up this Sunday with baptisms, taking in of new members and annual picnic on the grounds beside our building. • Our Vacation Bible Camp is coming up July 8 to 12 th. • Our summer away camps are happening this coming August. There are three age levels; however teen is full at this point. • We are starting Sunday evening softball June 23 at Mitchell Woods at 6:30 for those 13 and up. • Welcome Ramona! 	<ul style="list-style-type: none"> - Thank you to Ruth for working alongside our Leadership team!
Scouts	<ul style="list-style-type: none"> • <i>No update</i> 	
CEC	<ul style="list-style-type: none"> • Room discussion <ul style="list-style-type: none"> o Going to offer 3-4:30 community room time for CEC o Program plan time o Pilot for the summer time 	<ul style="list-style-type: none"> - Develop room use documents some more
Vietnamese Church	<ul style="list-style-type: none"> • Things are going well at the Vietnamese Church • Going camping and swimming soon • 	
School Council	<ul style="list-style-type: none"> • Gateway <ul style="list-style-type: none"> o PGNG is now supplying bread to Gateway's Breakfast Program o School Council spent \$4,000 on new TVs, \$2,000 on outdoor equipment, \$1,000 on gym equipment, \$300 on Grade 8 Graduation, \$400 on Teacher Appreciation, and \$300 on the Year End Dance o Fall Fest planning meeting is Wednesday, June 19 at 6:30pm o June's newsletter will feature what Council was able to accomplish this year 	

	<ul style="list-style-type: none"> ○ 3 staff are leaving Gateway: 2 transfers and 1 layoff. Hiring 4 new staff for kindergarten French immersion 	
Grace Church	<ul style="list-style-type: none"> ● Food Drive collected 2,300+ lbs \$73.50 ● Diane might be interested in coming onto a committee ● 	<ul style="list-style-type: none"> - Invite Diane to our July social meeting
Run & Read	<ul style="list-style-type: none"> ● Done for the year, ended very well ● Race Day: June 1 <ul style="list-style-type: none"> ○ Had a student finished in 11th and 18th and first place and second place for their age categories ○ Everyone finished the race, had fun afterwards: face painting and snacks ● Back in Fall but without a lead volunteer coach 	<ul style="list-style-type: none"> - Looking for volunteers for Run & Read: put this on Student Volunteer Connections
Financial Report	<ul style="list-style-type: none"> ● Had two NSF cheques from Camp ● Should we consolidate the Camp account with the main account? <ul style="list-style-type: none"> ○ In the past, it needed to be separate from the main account when were under the City ○ There's more transparency with the debit and credit cards ○ Now, the camp account has evolved into more work ○ For right now, we're going to leave the camp account separate but get an access card and a debit to have better access to the camp account. ● Only getting about 85-90% of the receipts 	<ul style="list-style-type: none"> - Sarah will follow-up with the NSF cheques - Sarah to try harder to not lose receipts!
Supervision	<ul style="list-style-type: none"> ● <i>No update</i> 	
Staff Report	<ul style="list-style-type: none"> ● Sally is taking some time off this summer ● GNSC AGM is Thursday, June 13 at College Heights from 6:30-8pm ● Brainstorming during July Social meeting ● Looking at changing the organization of the Food Drive <ul style="list-style-type: none"> ○ Drop off empty boxes and ask their congregation to fill the boxes ○ Bin in the lobby from May long weekend until the end of June 	<ul style="list-style-type: none"> - Staff Report is out of order for the minutes spreadsheet - Taking this conversation to Community Supports Committee

Community Events	<ul style="list-style-type: none"> ● Considering the BBQ still ● Summer BBQ <ul style="list-style-type: none"> ○ Had one person say they'd help with the BBQ but we wanted a bit of a bigger lead on the organizational side of things ○ Used to send out the annual newsletter and advertise the BBQ through flyering ● Going to do smaller outreach events instead of a big BBQ throughout the summer, all over the neighbourhood ● Next Quarter Auction is October 25 at Parkwood Garden Church 	<ul style="list-style-type: none"> - No summer BBQ this year - Need a Committee
Program/ Camp	<ul style="list-style-type: none"> ● The main account has enough money to pay for camp capital expenditures ● Camp Registrations are at around \$22,000 ● We've hired our last two staff! 	<ul style="list-style-type: none"> - Possible need to help cover camp staff
Community Supports	<ul style="list-style-type: none"> ● Food Drive was on June 2, and we collected 2,303lbs from 24 streets in the neighbourhood ● Plan out June Silent Auction dates, prizes, etc. <ul style="list-style-type: none"> ○ Also going on Facebook 	<ul style="list-style-type: none"> - Name of contact at United Way: Barb knows this
Garden	<ul style="list-style-type: none"> ● Garden is going well! Fingers crossed for Sunshine 	
GNSC update	<ul style="list-style-type: none"> ● Two new board members for the GNSC <ul style="list-style-type: none"> ○ Liz: Pet Protect ○ Real Estate agent, volunteers at Onward Willow ● Still have room for one more community member to be on the Neighbourhood Panel ● GNSC AGM: Thursday, June 13 - Everyone Welcome! <ul style="list-style-type: none"> ○ We need two people to go to do the voting ○ Refreshments, fun games, childcare! 	<ul style="list-style-type: none"> - Sidra and Cuc? Aqsa? - Stephanie? Ruth? -
New Business	-	-

Next meeting is Thursday, July 4, 2019

July Leadership meeting is a social meeting at Michele's house!

No leadership meeting in August